



Crawford County Board of Election Commissioners

Meeting Minutes – Friday, April 14th, 2023, 3:00 PM

CCBEC Headquarters – 405 S. Third St., Van Buren, AR

Call to order by Chairman Moxley at 4:09 PM

In attendance:

- Chairman Moxley
 - Commissioner Williams
 - Commissioner Boucher
 - Former Commissioner Bill Taylor
-
- Motion to approve March 15th Meeting Minutes by Commissioner Boucher, Second by Commissioner Williams.
 - In favor: All
 - Public Comment – There was no public comment.
 - Information Items
 - Review Upcoming Deadlines
 - Election by Candidate – May 3rd, 9 AM
 - Meeting will be held at EOC so that their equipment can be used.
 - Commission Website
 - Website has been published and is available to the public.
 - List of possible election official to be appointed was introduced by Chairman Moxley.
Brief discussion followed. One correction was made to one of the names.

- Motion to appoint the list of election officials presented by Chairman Moxley made by Commissioner Boucher, Second by Commissioner Williams.
 - In favor: All
 - List is attached
- Notice of Election introduced by Commissioner Williams.
- Motion to approve Notice of Election by Commissioner Boucher, Second by Commissioner Williams.
 - In favor: All
 - Notice is attached
- Public Demonstration of Voting Equipment
 - No voters were present, so the public demonstration was not done.
- Logic & Accuracy Testing
 - Completed prior to the meeting.
 - No abnormalities were detected. All machines performed as expected.
- Motion to adjourn made by Commissioner Williams.
 - In favor: All
- Chairman Moxley initiated a discussion regarding the coordinator position. The Commissioners agreed to try to be present at the next Quorum Court meeting.
- Chairman Moxley initiated a discussion regarding the Commission's programming license. The "Program Your Own" license expires in August so a decision will need to be made soon. Chairman Moxley shared a quote from ES&S (attached) for a different type of programming license known as "Burn Your Own".
- Dates and times were agreed to for the next several meetings:
 - May 3rd, 9:00 AM – Election by Candidate, EOC
 - May 9th – Election Day
 - Canvassing of absentee ballots will begin at 6:00 PM

- May 10th, 10:00 AM – Provisional Ballot Hearing (if needed)
- May 19th, 5:00 PM – Certification

There being no further business, the meeting was adjourned by Chairman Moxley at 4:46 PM.

Respectfully submitted,

John Paul Williams, Secretary, Crawford County Board of Election Commissioners

APPROVED 5/19
JPW



Crawford County Board of Election Commissioners

Agenda – Friday, April 14th, 2023, 3:00 PM

CCBEC Headquarters – 405 S. Third Street, Van Buren, AR

- Call to Order – Chairman Moxley
- Review March 15th Meeting Minutes
- Public Comment
- Information Items
 - Review Upcoming Deadlines
 - Election by Candidate – May 3rd, 9 AM
 - Website – crawford-county-elections.org
- Appoint Election Officials for May Annual School Election
- Review and Approve Notice of Election for Publication
- Public Demonstration of Voting Equipment
- Logic & Accuracy Testing
- Adjourn



Crawford County Board of Election Commissioners

Meeting Attendance & Speaker Sign-up – Friday, April 14th, 2023, 3:00 PM

CCBEC Headquarters – 405 S. Third Street, Van Buren, AR

P	Chairman Mike Moxley	mmoxley@crawford-county.org
P	Commissioner Memory Boucher	mboucher@crawford-county.org
P	Commissioner John Paul Williams	jpwilliams@crawford-county.org
A	Attorney Gentry Wahlmeier	gentry@wahlmeierlaw.com

Please include your email address if you would like to receive a copy of this meeting minutes.

Would you like to speak?		Print Name	Email Address
1	NO	BILL TAYLOR	
2			
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Continue on back if necessary. JPW

Summary of Deadlines:

- April 19: Deadline for CBEC to appoint enough election officials.
- April 24: Deadline for CBEC to prepare and post in the county clerk's office its list of appointed election officials to conduct early voting.
- April 24: Deadline for CBEC to publish notice for the Annual School Election.
- April 25: Deadline for CBEC to conduct L&A testing.
- May 1: Deadline for CBEC to publish candidates and millage language at the door of the courthouse.
- May 1: Deadline for CBEC to upload sample ballots to SoS Voter View. (Our responsibility but county clerk must do it for us).
- May 2: Early voting begins!

Van Buren EOC

Bill Taylor

Helen Hamlin

Linda Childers

Jane Kidd

Kathy Rogers

Mulberry Senior Center ~~Owen and Shelia Dean?~~

Boyd Mize May 5, 8.

Williams
Hannah ~~Moxley~~ May 2, 5, 8

Mavis Domer May 2, 5, 8

Coleen Hoelscher May 2, 5, 8

Mike Coleman May 3, 4

Teresa Coleman May 2, 3, 4

Hollie Dobbs May 2, 3, 4

Lyn Wilson 2, 3, 4, 5, 8

David Goodpasture 2, 3, 4, 5, 8

APPROVED 4/14



Crawford County Board of Election Commissioners

405 S. Third Street, Van Buren, AR 72956 | (479) 471-3222

Please publish the attached public notice in the Press Argus-Courier on April 19th.

Please send the invoice and proof of publication to the Crawford County Board of Election Commissioners, 405 S. Third St., Van Buren, AR 72956.

Thank you,

Mike Moxley, Chairman, CCBEC

NOTICE OF ELECTION

It is hereby proclaimed, and notice is hereby given that an Annual School Election will be held in Crawford County, Arkansas on Tuesday, May 9, 2023, at which there will be submitted to the electors:

Mountainburg School District Annual Millage

Mountainburg School District Board of Directors, Zone 2

Candidates: Terra R. Becker

Mulberry/Pleasant View School District Annual Millage

Mulberry/Pleasant View School District Board of Directors, Zone 2

Candidates: No candidates filed

Van Buren School District Annual Millage

Van Buren School District Board of Directors, Zone 3

Candidates: No candidates filed

Absentee ballots will be opened, processed, and canvassed at 6:00 PM on May 9, 2023, at the Crawford County Board of Election Commissioners Office, 405 South Third Street, Van Buren, AR 72956.

Absentee Ballots will be counted at 7:30 PM on May 9, 2023, at the Circuit Courtroom, Division 2, Crawford County Courthouse, Van Buren, Arkansas.

Early voting will be conducted at the Crawford County Emergency Operations Center and Mulberry Senior Inn, Tuesday, May 2, 2023, through Friday, May 5, 2023, and Monday, May 8, 2023, 8:00 AM to 5:00 PM.

The Crawford County Emergency Operations Center is located at 1820 Chestnut St., Van Buren, AR 72956.

The Mulberry Senior Inn is located at 406 W. Hwy 64, Mulberry, AR 72947.

Election Day voting will not be available for this election.

A list of election officials appointed to conduct early voting can be found at the Crawford County Clerk's Office, 300 Main Street, Room # 7, Van Buren, AR 72956.

Franklin County Residents: For this election only, residents of the Mulberry/Pleasant View School District registered to vote in Franklin County may vote at either early voting site in Crawford County. There will not be a polling site available in Franklin County for this election.



Maintaining voter confidence. Enhancing the voter experience.

Crawford, AR Purchase Proposal Quote Submitted by Election Systems & Software

Purchase Solution Includes:

Quantity	Item Description	Unit Price	Extended Price
Software			
1	Media Burn Capability	\$2,255.00	\$2,255.00
Election Services			
1	Implementation Services	\$1,975.00	\$1,975.00
X	Tabulation Software Training		
X	1 Year Hardware and Software Warranty		Included
X	Estimated Shipping and Handling		Per Quote
Total Purchase Solution			\$4,230.00
Payment Terms			
Amount due within thirty (30) calendar days of contract execution:			\$2,115.00
Amount due within thirty (30) calendar days of delivery of Hardware and/or Software:			\$2,115.00
Annual Post-Warranty License and Maintenance and Support Fees (Fees are Based Upon a 1-Year Customer Commitment to Subscribe to the Following Services)			
Annual Post-Warranty Software License and Maintenance and Support Fees:			
1	Media Burn Capability	\$2,255.00	\$2,255.00
Total Annual Post-Warranty License and Maintenance and Support Fees			\$2,255.00

Footnotes:

1. This quote is an estimate and is subject to final review and approval by both ES&S and the Customer.
2. Rates valid for thirty (30) days and thereafter may change.
3. Any applicable (City & State) sales taxes have not been included in pricing and are the responsibility of the customer.
4. Subject to state, municipal, jurisdictional, provincial or territory laws to the contrary, the above pricing information is confidential, proprietary and trade secret information of ES&S and is intended only for the use of the individual or entity to which the document is directed to. This information may not be disclosed or reproduced either publicly or to any other individual or entity without the prior written authorization of ES&S.
5. The quantity of service days reflects a reasonable estimate for implementation and selected ongoing election services. Quantities may change depending on specific Customer needs.

Onsite Service Rates		
	2022 Standard Rate	2023 Standard Rate
Training Day	\$1,795.00	\$1,975.00
Project Management Day	\$1,795.00	\$1,975.00
Election On-Site Support Event	\$4,975.00	\$5,475.00

Tabulation Coding Rates		
	2022 Standard Rate	2023 Standard Rate
Paper Ballot Layout (Price per Ballot Face)		
English and Spanish (combined):		
1 to 500 Faces	\$39.95	\$41.95
501 or more Faces	\$34.25	\$36.00
Languages other than English/Spanish		
1 to 500 Faces, per Language	\$80.00	\$85.00
501 or more Faces, per Language	\$68.00	\$71.50
Base Charge for Ballot On Demand (BOD)	\$610.00	\$640.00
Electronic Screen Layout - AutoMARK, iVotronic, or ExpressVote		
English and Spanish (combined):		
Per Ballot Style, or precinct, whichever is greater	\$25.00	\$26.25
Languages other than English/Spanish		
Per Ballot Style, or precinct, whichever is greater	\$46.00	\$48.00
Programming Services		
Base Charge per Equipment Type	\$570.00	\$600.00
Base Charge for ERM file set-up	\$570.00	\$600.00
Ballot types created (open primary or multiple-page ballots)	\$85.00	\$90.00
Precincts (for every precinct in the election)	\$10.25	\$10.75
Splits (for every additional ballot style within a precinct.)	\$10.25	\$10.75
Ballot Face Configurations (every unique ballot face in the election)	\$18.25	\$19.25
Contest / Issue Entries (total number of contests, referenda, questions, and/or propositions in the election)	\$20.15	\$21.00

Candidate / Response Entries (total number of candidates &/or responses, including referenda and all write-ins for each contest/issue)	\$8.70	\$9.00
Headers (Central Tabulators)	\$2.30	\$2.40
Re-Coding Fees	\$570.00 + applicable fee for each changed element	\$600.00 + applicable fee for each changed element
Voice Files per iVotronic, AutoMARK and ExpressVote Equipment Type		
Language Setup Charge - English	\$380.00	\$400.00
Language Setup Charge - Spanish	\$380.00	\$400.00
Language Setup Charge - All Other languages	\$570.00	\$600.00
Political Parties (Fee Billed Per Element, Per Language)	\$5.70	\$6.00
Ballot Faces (Fee Billed Per Element, Per Language)	\$17.15	\$18.00
Contests / Issues (Fee Billed Per Element, Per Language)	\$18.45	\$19.00
Candidates / Yes-No Responses (Fee Billed Per Element, Per Language)	\$11.15	\$12.00
Propositions / Amendments / Instructions (Fee Billed Per Element, Per Language)	\$22.80	\$24.00
Price per word in excess of 1200 total words (Instructions / Propositions / Amendments)	\$0.40	\$0.42
Resubmission	\$380.00 for English & Spanish and \$570.00 (for each additional language), plus the applicable fee for each element changed for each language	\$400.00 for English & Spanish and \$600.00 (for each additional language), plus the applicable fee for each element changed for each language
Other Services (Standard Overnight Delivery Charges Will Apply and Will Be Billed Separately)		
Media burn (Flash / PCMCIA Cards, Mem Packs, PEBs, and Jump Drives)	\$13.60	\$14.25
Electronic transfer files (Charge per county, per election)	\$135.00	\$141.75
SOS Media	\$81.50	\$85.50
.pdf File Extraction (per Style)	\$1.65	\$1.75
Sample Ballot Creation	\$43.45	\$45.50
Publication Ballot Creation (Ballot Layout As Is)	\$200.00	\$210.00
Custom Publication Ballot Creation	\$380.00	\$400.00

ESSIM Test Deck Creation (Does not include print costs)	\$355.00	\$375.00
Auto Test Deck PDF Creation	\$20.50 per Style. Minimum Charge of \$205.00	\$21.50 per Style. Minimum Charge of \$215.00
Ballot Assignment Chart	\$435.00	\$455.00
Download Results From Media	\$70.65	\$75.00
ERM State Utility File	\$460.00	\$485.00

Pollbook Data Conversion Rates		
	2022 Standard Rate	2023 Standard Rate
Pollbook Setup Fee Non-ES&S VR	\$800.00	\$840.00
Conversion per Voter Non-ES&S VR	\$0.026	\$0.027
Pollbook Setup Fee ES&S VR	\$525.00	\$550.00
Conversion per Voter ES&S VR	\$0.016	\$0.017
Conversion per Voter with Signature	\$0.006	\$0.007
Conversion per Daily Update (Incremental/Smart Update)	\$52.00	\$55.00
Pollbook Database Update	\$235.00	\$245.00
Voter History Update	\$235.00	\$245.00
Custom Voter History	\$315.00	\$330.00
Reconversion Fee	\$265.00	\$280.00
Pollbook Screen Revision	\$130.00	\$135.00
Location Map Display	\$160.00	\$170.00

Ballot on Demand Set-Up Fees		
	2022 Standard Rate	2023 Standard Rate
L and A Test Deck Setup Fee	\$355.00	\$375.00
BOD Election Setup - B&W	\$450.00	\$475.00
BOD Election Setup – Color	\$550.00	\$575.00
BOD Unique PDF Creation	\$1.65	\$1.75
BOD Setup Revision	\$125.00	\$130.00
Non-Ballot Print	\$0.25	\$0.30
Additional Computer Setups 5+	\$40.00	\$42.00
PrePrint Ballot Setup	\$350.00	\$370.00