

# Crawford County Board of Election Commissioners Meeting Minutes – Wednesday, March 15th, 2023, 10:00 AM CCBEC Headquarters – 405 S. Third St., Van Buren, AR

Call to order by Chairman Moxley at 10:00 AM

#### In attendance:

- Chairman Moxley
- Commissioner Williams
- Commissioner Boucher
- Others (see attached)
- Motion to approve March 3<sup>rd</sup> Meeting Minutes by Commissioner Boucher, Second by Commissioner Williams.
  - o In favor: All
- · Public Comment There was no public comment.
- Information Items
  - o '22 General SBEC Audit
    - Conducted Tuesday 3/7.
    - Audited the State Auditor Race.
    - Everything matched the certified result.
    - Report from the SBEC is coming soon.
  - o Commission Website

- Progress has been made. Commissioner Williams has sent a lot of information to Matchstick Studios.
- Review Upcoming Deadlines (attached)
  - Commissioners discussed several upcoming deadlines for the May School Election.
- Motion to approve Declaration of Election by Early and Absentee Voting Only for Mulberry/Pleasant View Annual School Election by Commissioner Boucher, Second by Commissioner Williams.
  - No voice vote, commissioners' signatures on the attached form signify an affirmative vote.
- Motion to approve Declaration of Election by Candidate for Mountainburg Annual
   School Election by Commissioner Boucher, Second by Commissioner Williams.
  - No voice vote, commissioners' signatures on the attached form signify an affirmative vote.
- Motion to approve Declaration of Election by Early and Absentee Voting Only for Van Buren Annual School Election by Commissioner Boucher, Second by Commissioner Williams.
  - No voice vote, commissioners' signatures on the attached form signify an affirmative vote.
- An error in the millage rate was discovered for the Mulberry / Pleasant View ballot form.
  - The Crawford County Clerk's Office was contacted to confirm the correct language.
  - Motion to amend made by Commissioner Boucher, Second by Commissioner Williams.

- In favor: All
- Motion to approve amended May 2023 Annual School Election Ballot Forms by Commissioner Boucher, Second by Commissioner Williams.
  - No voice vote, commissioners' signatures on the attached form signify an affirmative vote.
- Motion to approve corrected Notice of Employment for Coordinator Position made by Commissioner Boucher, Second by Commissioner Williams.
  - In favor: All
- Motion to approve Notice of Voting Equipment Testing made by Commissioner Boucher,
   Second by Commissioner Williams.
  - o In favor: All
  - Motion to confirm early voting sites as presented made by Commissioner Boucher, Second by Commissioner Williams.
    - Crawford County Emergency Operations Center, 1820 Chestnut St., Van Buren,
       AR.
    - o Mulberry Senior Inn, 406 W. Hwy 64, Mulberry, AR.
    - Commissioner Williams noted that the vote must be unanimous.
    - In favor: All
- Motion to authorize Chairman Moxley to purchase around 12 folding chairs and to spend no more than \$500 in doing so made by Commissioner Williams, Second by Commissioner Boucher.
  - Brief discussion followed about how many chairs were needed, where they would be purchased, and how they will be used.
  - In favor: All
- Motion to adjourn made by Commissioner Williams.

#### o In favor: All

There being no further business, the meeting was adjourned by Chairman Moxley at 10:42 AM.

Respectfully submitted,

John Paul Williams, Secretary, Crawford County Board of Election Commissioners



Agenda - Wednesday, March 15th, 2023, 10:00 AM

#### CCBEC Headquarters - 405 S. Third Street, Van Buren, AR

- Call to Order Chairman Moxley
- Review March 3<sup>rd</sup> Meeting Minutes
- Public Comment
- Information Items
  - SBEC Audit
  - Website
- Review Upcoming Deadlines (attached)
- Review and Approve May 2023 Annual School Election Ballot Form
- Review School Board Resolutions and Declare Election Types
- Review and Approve Corrected notice of Employment for Coordinator Position
- Review and Approve L&A Testing Notice
- Confirm Polling Sites
  - Crawford County Emergency Operations Center, 1820 Chestnut St., Van Buren,
     AR.
  - o Mulberry Senior Inn, 406 W. Hwy 64, Mulberry, AR.
- Adjourn



### Meeting Attendance & Speaker Sign-up - Wednesday, March 15th, 2023, 10:00 AM

#### CCBEC Headquarters - 405 S. Third Street, Van Buren, AR

Chairman Mike Moxley	mikemoxley@hotmail.com
Commissioner Memory Boucher	mboucher1204@gmail.com
Commissioner John Paul Williams	johnpaulwilliams01@gmail.com
Attorney Gentry Wahlmeier	gentry@wahlmeierlaw.com

Please include your email address if you would like to receive a copy of this meeting minutes.

	ould you to speak?	Print Na	~ .1	Email Address
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Continue on back if necessary JPW

#### Summary of Deadlines:

- March 23: Deadline for CBEC to deliver absentee ballots to the county clerk.
- April 10: Deadline for CBEC to change a polling site.
- April 19: Deadline for CBEC to appoint enough election officials.
- April 24: Deadline for CBEC to prepare and post in the county clerk's office its list of appointed election officials to conduct early voting.
- April 24: Deadline for CBEC to publish notice for the Annual School Election.
- · April 25: Deadline for CBEC to conduct L&A testing.
- May 1: Deadline for CBEC to publish candidates and millage language at the door of the courthouse.
- May 1: Deadline for CBEC to upload sample ballots to SoS Voter View. (Our responsibility but county clerk must do it for us).
- May 2: Early voting begins!



405 S. Third Street, Van Buren, AR 72956 | (479) 471-3222

Following consultation with the Mulberry/Pleasant View School District Board of Directors, we, the duly appointed members of the Crawford County Board of Election Commissioners, do hereby declare that an Election by Absentee and Early Voting only be conducted in the Annual School Election to be held on Tuesday, May 9th, 2023, for the question of approval of the annual ad valorem property tax.

Mike Moxley, Chairman

John Paul Williams, Commissioner

Memory Boucher, Commissioner

## Mulberry/Pleasant View Bi-County School District #101

A Resolution of the Board of Education concerning the election of May 9, 2023 and for other purposes.

Whereas, no more than one (1) candidate for Board of Directors, for the school district, has presented a petition or notice in writing to the Crawford County Clerk as required by Arkansas Code Annotated 6-14-111, for the annual school election to be held May 9, 2023, and,

Whereas, the Board is presenting no change in the school district's millage rate or any other ballot issues to be submitted to the district electors for consideration.

Now, Therefore Be it Resolved, By the Board of Education of the Mulberry/Pleasant View School District #101,

 In accordance with the provisions of A.C.A. 6-14-102 (c) (1). The Board of Directors, request the Crawford County Election Commission open no polling places on the date of the election, so that the election can be conducted by absentee ballot and early voting only.

Passed and approved this 9th, day of March 2023.

APPROVED - Jeff Marvin, President

ATTESTED - Shayla Roe, Secretary



405 S. Third Street, Van Buren, AR 72956 | (479) 471-3222

Following consultation with the Mountainburg School District Board of Directors, we, the duly appointed members of the Crawford County Board of Election Commissioners, do hereby declare that an Election by Candidate be conducted in the Annual School Election to be held on Tuesday, May 9<sup>th</sup>, 2023, for the office of Mountainburg School District Board of Directors, Zone Two and the question of approval of the annual ad valorem property tax.

Mike Moxley, Chairman

John Paul Williams, Commissioner

Memory Boucher, Commissioner

MOUNTAINBURG PUBLIC SCHOOLS

In Arkansas' Most Scenic School District

129 Hwy 71 S W Mountainburg, Arkansas 72946

Elementary School Principal

High School Principal 479-369-2146 Fa: 479-369-2845

Superintendent

Fax: 479-369-2138

479-369-2121

www.mountainburg.org

dementary School Principal 479-369-2762 Fax: 479-369-4302

Middle School Principal

479-369-4506

Fax: 479-369-4355

At the March 13, 2023, regular school board meeting the board passed the following resolution:

#### **Election by Candidate Resolution**

- WHEREAS no more than one (I) candidate for the Mountainburg School District Board of Directors has presented a petition or notice in writing to the Crawford County Clerk as required by A.C.A. §6-14-111 for the Annual School Election to be held on May 9, 2023 and,
- **WHEREAS** this board is presenting no change in the school district's millage rate or other ballot issues to be submitted to the district electors for consideration,
- **BE IT THEREFORE RESOLVED** that the Mountainburg School Board District of Directors requests the Crawford County Board of Election Commissioners to declare an election by candidate to be held, open no polling places, and allow the lone candidate to cast a ballot for himself or herself at a designated time and location on election day or during the period that would otherwise be designated for early voting.

Superintendent Dablem Awell



#### Crawford County Board of Election Commissioners 405 S. Third Street, Van Buren, AR 72956 | (479) 471–3222

Following consultation with the Van Buren School District Board of Directors, we, the duly appointed members of the Crawford County Board of Election Commissioners, do hereby declare that an Election by Absentee and Early Voting only be conducted in the Annual School Election to be held on Tuesday, May 9<sup>th</sup>, 2023, for the question of approval of the annual ad valorem property tax.

Mike Moxley, Chairman

John Paul Williams, Commissioner

Memory Boucher, Commissioner

## RESOLUTION SCHOOL ELECTION 2023

WHEREAS, Arkansas Code 6-14-102, c1 allows local school board of directors to petition local election commissions as required by ACA 6-14-111 requesting that the 2023 annual school election be by early voting and absentee ballot.

WHEREAS, the Van Buren School District has no millage change on the 2023 ballot and,

WHEREAS, only one candidate filed for the Board of Directors with no opposition and,

Now, therefore, be it resolved that the Van Buren School Board is requesting that the 2023 Annual School Election be held by early voting and absentee ballots.

Approved and adopted on this 14th day of March, 2023.

Roberta Freeman (Mar 15, 2023 08:14 CDT)

Ineresa Beil (Mar 15, 2023 19:15 CDT)



405 S. Third Street, Van Buren, AR 72956 | (479) 471-3222

We, the duly appointed members of the Crawford County Board of Election Commissioners, do hereby approve the attached ballot forms as amended for use in the Annual School Election to be held on Tuesday, May 9<sup>th</sup>, 2023, on this day, the 15<sup>th</sup> of March 2023.

Mike Moxley, Chairman

John Paul Williams, Commissioner

Memory Boucher, Commissioner

	Crawford County	State of Arkansas	May 9, 2023
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Crawfor	rd County	State of Arkansas	May 9, 2023
INSTRUCTIONS	TO VOTERS		
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INSTRUCT	IONS TO VOTERS		
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Crawford County	State of Arkansas	May 9, 2023
TRUCTIONS TO VOTERS		
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INSTRUCTIONS TO VOTERS  1. Vote for a candidate by blackening the oval (	INSTRUCTIONS TO VOTERS  1. Vote for a candidate by blackening the oval (	INSTRUCTIONS TO VOTERS  1. Vote for a candidate by blackening the oval ( ) beside the candidate's name. Vote on amendments, acts, and measures by placing an appropriate mark below the amendment (or act or measure) either FOR or AGAINST.  2. If you vote more then one candidate in a race, your vote in that race will not count. If you make a mistake on your ballot, return it to an election official for a replacement ballot, you may replace up to two ballots in an election.  42.6 mills  The total rate proposed above includes the uniform rate of tax (the "Statewide Uniform Rate") to be collected on all taxable property in the State and remitted to the State Treasurer pursuant to Amendment No.74 to the Arkansas Constitution to be used solely for maintenance and operation of schools in the State. As provided in Amendment No. 74, the Statewide Uniform Rate existing rate of tax levied by this School District and available for maintenance and operation of schools in the maintenance and operation of schools in this proposed school tax levy of 42.6 mills includes 28.0 mills specifically voted for general maintenance and operation and 14.6 mills voted for debt service previously voted as a continuing levy pledged for the retirement of existing bonded indebtedness. The surplus revenues produced each year by the debt service millage may be used by the District for other school purposes. The total proposed school tax levy of 42.6 mills represents the same rate as presently being collected.	Crawford County	State of Arkansas	May 0, 2022
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Crawford County	State of Arkansas	May 9, 2023
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405 S Third Street, Van Buren, AR 72956 | (479) 471-3222

Please publish the following public notice in the Press Argus-Courier on March 22<sup>nd</sup> and March 29<sup>th</sup>.

Please send the invoice and proof of publication to the Crawford County Board of Election Commissioners, 405 S Third St, Van Buren, AR 72956.

Thank you,

Mike Moxley Chairman, CCBEC

This correspondence was approved by majority vote of the Crawford County Board of Election Commissioners on Wednesday, March 15<sup>th</sup>, 2023.

### Notice of Employment

The Crawford County Board of Election Commissioners (CCBEC) is accepting applications for the position of Election Coordinator. The duties of this position include but are not limited to; programming & preparing voting equipment, training poll workers, advising the CCBEC, and managing public relations.

Please email resumes to <u>ccecparttimeposition@gmail.com</u>. Viable candidates will be contacted with more information about the position and an opportunity to interview.

For questions regarding this position please contact the CCBEC using the above email.

The deadline for applications to be considered is April 13th.

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405 S. Third Street, Van Buren, AR 72956 | (479) 471-3222

Please publish the following public notice in the Press Argus-Courier on April 12th, 2023.

Please send the invoice and proof of publication to the Crawford County Board of Election Commissioners, 405 S. Third St., Van Buren, AR 72956.

This public notice is required under the provisions of A.C.A. § 7-5-515 (2) (a)

Thank you,

Mike Moxley, Chairman, CCBEC

This correspondence was approved by majority vote of the Crawford County Board of Election Commissioners on Wednesday, March 15<sup>th</sup>, 2023.

### Notice of Voting Equipment Testing

The Crawford County Board of Election Commissioners will perform a public demonstration and will conduct Logic & Accuracy Testing of the voting equipment to be used in the Annual School Election to be held on May 9<sup>th</sup>, 2023, at the CCBEC office, 405 South Third Street, Van Buren, AR at 3:00 PM on Friday, April 14<sup>th</sup>, 2023. This public meeting is open to representatives of the political parties, candidates, media, and the public.

Mary